Math Lab Policies

- Math lab will be open from **3:30-4:30** on **Tuesdays and Thursdays** that school is in session.

- Math lab will be held in Ms. Kristyn Demuysere’s room (116) or Ms. Paulette Smith’s room (113) – there will be a sign on Ms. Kristyn’s room as to where the lab is for that day

- Upon entering the room, students will fill out a sign-in sheet that includes their name, a guardian name, and a guardian phone number

- Students must be in the room by 3:40pm in order to stay for the day. If you are not in the room by 3:40pm, you are not allowed to stay. If no students have signed-in by 3:40pm, the math lab will be closed for the day.

- Students are expected to work on math homework or on compass throughout the entire time and are also expected to be quiet while working.

- Math lab is not a social session – it is a time to complete missing work and to get help in areas of need

- Students will be expected to stay until 4:30 if they stay after school. Students will not be allowed to leave early unless a phone call is made from the guardian to the respective teacher for that day (room phone numbers can be found on the school website or by contacting the main office)

- If a student is disruptive or disrespectful, they may be asked to leave early. Before leaving, a phone call will be made to a guardian to explain the situation and inform them that their student is on their way home.

- Normal school rules apply – cell phones, ipods, or other electronic devices are not allowed.